

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 3rd March 2022 Chapel Schoolroom, North Duffield

Part 1

22014. In attendance: Cllrs R Arrand, S Brown, N Gray, R Hemingway (Chairman), M Patten, L Richardson, and B Wells. S Look (Clerk). County Cllr R Musgrave. Members of the public. Apologies from Cllr J Smith, Cllr C Walker and District Councillor Topping.

Declarations of interest received from Cllr S Brown in relation to item 22016ii Platinum Jubilee medal/coin supplier.

22015. Minutes of the February Parish Council meeting held on 3rd February 2022 were proposed, seconded and unanimously agreed as a true and accurate record.

22016. Matters arising from the last meeting:

- i. **Housing Needs Survey.** No progress to date.
- ii. **Queens Platinum Jubilee celebrations.** Replacement Union flag for the village green has arrived. Councillors met with the landlady from the Kings Arms pub to discuss the arrangements for a community picnic on the village green on Sunday 5th June 2022. Councillors agreed to support the Jubilee activities being organised over the four days and resolved to donate £1000 towards them. Councillors resolved to purchase a commemorative badge for the primary school, pre-school pupils and playgroup in the village with some extras for secondary school pupils if requested (200 to be ordered at 63p per badge). To distribute a flyer to households to see if anybody else under the age of 16 would like one. Clerk to contact the hanging basket contractor again to confirm they will be done in red, white and blue this year and order 2 extras for the Kings Arms. To coordinate with the landlady of the pub to confirm basket arrangements.
- iii. **YLCA branch meeting.** Cllr Patten updated councillors on the YLCA branch meeting including concerns raised about the new unitary council for North Yorkshire. Planning is expected to still be dealt with at a local level. Cllr Patten to attend the YLCA annual conference (online). New Civility and Respect project is being carried out by NALC and SLCC with emphasis on code of conduct for councillors.
- iv. **Hedge cutting near the allotments and the installation of a footpath on the A163.** Yorvik Homes agreed to cut it back w/c 28th Feb. NYCC have still not got a date for the contractor to start on the new A163 footpath and cut back the hedge outside the allotments.

22017. Public time:

- i. Member of the public gave an update on a meeting with Natural England and Frog life at the pond. Concern raised about the number of ducks and fish affecting the natural environment. It was resolved to raise the concerns at the Annual meeting of the parish to see if parishioners want a conservation pond or an aesthetic one. To invite a representative from Natural England to explain the benefits of a conservation pond.
- ii. Concerns raised by a member of the public that a fence has still not been relocated to the property boundary at 1 Broadmanor. Councillors noted that work is ongoing at the property and they will monitor it.

22018. Receive Ward/ District Councillor reports:

- i. Cllr Arthur was not present.
- ii. Cllr Musgrave confirmed that he has been selected as the Conservative candidate for 'Cliffe & North Duffield' Ward for the election on 5th May and, if successful, would represent the village at the new North Yorkshire Council.
- iii. Cllr Topping sent his apologies and confirmed that the Community funding is being processed for the PC.

22019. Highways:

- i. Councillors considered the installation of a Vehicle Activate Sign in the village. Three quotes sent to councillors via email. Councillors to meet with highways officer to discuss the location of the sign. Preferable location is at the end of Oak Road at the south side of the A163 and it will be reversible. To agree manufacturer and supplier at a later date. Clerk to clarify if the 40mph can be changed to a 30mph sign if located in a different area at a different time.

- ii. Councillors considered any requirement for further traffic calming measures throughout the village. It was noted that residents are particularly concerned about speeding on Green Lane especially with the lack of a footpath in parts and regular flooding. Clerk to request the police to monitor speeding in the village.
- i. SDC have confirmed that the developer of planning reference 2021/0913/S73 Street Record, Land to North-east of Kapuni, Green Lane, is taking the application to appeal to withdraw conditions including the installation of a footpath. Refused by the planning committee. Still awaiting appeal date. Planning inspectorate awaiting further documentation.
- iii. No update received on the bin collection request for Springfield Drive. Linked to planning app 2021/1519/S73 to vary conditions which the PC objected to – still awaiting decision at SDC.

22020. Planning applications:

- i. 2021/0978/FULM. Land Near Osgodby Grange South Duffield Road Osgodby. Installation of renewable energy generating station comprising ground mounted photovoltaic solar arrays together with substation, transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements. No further comments.

22021. Planning Decisions:

- i. 2021/1411/HPA. 8 Ash Close, North Duffield, Single storey side extension, garage conversion and changes to fenestration. Permission granted.
- ii. 2021/1199/FUL. Land Off, Menthorpe Lane, North Duffield. Erection of a replacement lambing shed. Permission granted.
- iii. 2021/1519/S73. Springfield House Farm, Green Lane, North Duffield. Section 73 to vary condition 3 (carriageway/private drive) of approval 2018/0687/FUL - Section 73 application to vary conditions 02 (drawings), 04, (surface water from non-highway areas) 05 (access) and 09 (landscaping) of approval 2017/0687/FUL for proposed erection of 4 no. detached bungalows with integral garages. Refused.

22022. Financial matters:

- i. Councillors agreed to allocate some of the remaining CIL funds to planters in the pinfold and the village green project.
- ii. Councillors resolved to the annual donation of £835.32 towards the PFA insurance.
- iii. Finance report and transactions for approval and payment:

		Current account	Savings account
a.	Account balances as at 28 th Jan 2022	£12,299.04	£20,491.89
b.	Payments made since last meeting (approved at last meeting):		
	Clerks December expenses	-£47.57	
	Autela payroll Q3 – Oct to Dec 2021	-£50.40	
	North Duffield Methodist Chapel; room rental	-£70	
	North Duffield Village Hall; room rental (training)	-£14	
	J Massey; April to Oct 2021 village maintenance	-£3430	
	Clerks January salary	-£	
	S Brown; Jubilee flags and bunting	-£143.92	
	MJ Patten; electric timers for the Christmas lights	-£9.98	
	Clerks January expenses	-£47.57	
c.	Payments made since last meeting under clerks delegated authority:		
	Newport Land & Law; ND Landings Land Registry fee	-£632.90	
	JRB enterprise; dog bin bags	-£119.46	
	Harrison Flagpoles – Flagpole service	-£228.00	
	One stop promotions Ltd; replacement union flag	-£82.80	
d.	Receipts	Nil	
e.	Account balances as at 28 th Feb 2022	£6961.00	£20,491.89
f.	To approve the following payments:		
	S Look expense (including Defibrillator pads £47.94)	-£95.51	

	Clerks Feb salary	-£	
	R Hemingway; Dinghy for the pond	-£26.99	
	North Duffield & Skipwith Playing Fields Association	-£835.32	

Resolved to accept and approve the payments and transactions as stated.

22023. Village Green:

- i. No further update on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- ii. Update from the 'village green working group'. Discussion took place on the installation of a wildflower section on the green. Resolved to leave it for now due to the work involved. Councillors agreed to get one planter and shrub for the pinfold to monitor it to see if it gets enough water. Cllr Wells to purchase the planter from 'Men in Sheds' and Cllr Gray to purchase the shrub. If successful more will be installed at a later date.
- iii. Planting of the Rowan tree for the Queens Platinum Jubilee has been delayed due to flooding at the pond. Cllrs Arrand to arrange for the pampas grass to be dug out when safe to do so and Cllr Gray to purchase the Rowan tree. Clerk to order an A4 stainless steel Jubilee plaque. To be unveiled during the Jubilee weekend by a long-standing member of the community. Cllr Wells to arrange.
- iv. Update on the Christmas lights given by Cllr Hemingway. Supplier has tested the white lights and agreed to replace them. Three other sets of the old lights are no longer working. To replace after the jubilee. Cllr Arrand to purchase four more storage boxes.
- v. Electrical check of the mains electrics that serve the pond has not been able to be carried out due to the flood water. To do ASAP.
- vi. Flagpole service booked in for 11th March. Clerk to request that it is also cleaned.
- vii. Tree survey – contractor coming out to quote on 8th March 2022. Cllr Patten to attend.

22024. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Pocklington Town Council Neighbourhood Plan consultation notification; 12th March to 1st May 2022.

22025. Annual meeting of the Parish.

- i. Councillors considered items for the agenda for the Annual meeting of the Parish to be held on 12th May in the Village Hall. Clerk to invite local PCSO and the ward/district councillors (dependent on the elections). To add to the agenda: pond options for the future (conservation or aesthetic), the village green project, speeding in the village - the purchase of a Vehicle Activated Sign for the A163 and Community Speedwatch, explanation of the new Unitary council structure. To advertise in Round Up and mailshot to residents.

Part 2

22026. Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. North Duffield Landings. Sale progressing.
- ii. Completion of Parish Council nomination papers. Not yet received from SDC to complete.

Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 7th April 2022 at 7pm in North Duffield Methodist Chapel. Meeting closed at 20.50.

Signed:

(Chairman)

Date: